

National Quality Improvement Committee (N-QIC)

The main role of the NQIC is to co-ordinate among national committees, monitor and review organization and facility level committees.

Composition of N-QIC

Chairperson: Joint Secretary/ DG HEU

Member Secretary: Deputy Director-HEU/Focal Person SSK Cell

Members:

- ADG, Planning
- Director PHC, DGHS
- Director Hospital & Clinics, DGHS
- Program Manager, QA, DGHS
- Director MCH DGFP
- Director NIPSOM
- President/ Secretary General, BMA
- President/ Secretary General, BPMPA
- President, BMDC
- Director, Nursing, BNC
- CHO, Dhaka City Corporation
- Director Drug Administration
- President/ Secretary General, Clinic owners association

Terms of References for N-QIC:

- Support to harmonize and improve the Quality of Care in performing both the clinical and managerial responsibilities of the HPN workforce.
- Ensure quality practices in health facilities (both govt.& private), ensure professional accountability, develop organization culture.
- Provide guidance & necessary direction to QI secretariat.
- Coordinate among organizational & facility level QI committees.
- Ensure the P4P in each facility level.
- Responsible for update the QI strategy in regular interval.
- Co-opt any member in the committee.

Modalities of internal review meeting

- a. The N-QIC will meet quarterly for internal reviewing.
- b. The Member Secretary will issue meeting notice at least 7 days before the scheduled date of meeting with the approval of the Chairperson/ Vice Chairperson.
- c. While every attempt should be made to ensure that the Chairperson and/or the Vice-Chairperson are able to attend the meeting, however, in the absence of the Chair, the Member Secretary shall have the right to convene the meeting and conduct it according to the set agenda. Under such circumstances, the minutes of the meeting should be sent to all members before finalization.
- d. The Member Secretary will ensure the preparation of the agenda and notes for the

meeting, minutes of the last meeting and Action Taken Report (ATR), which will also be circulated in advance to all committee members, at least seven days before the scheduled date for the meetings.

- e. An attendance by at least one-third of the Committee members will constitute the quorum required for a valid meeting.
- f. Member Secretary will ensure follow-up actions with responsibilities and time lines for the same.