



## Reporting template for community participation

### Part 1

SI	Activities	Status ( With Description)
1	Formation of Community Support Committee for Community Participation	When formed: How many meeting conducted after formation:
2	Select a focal person for the committee	Name:
3	Formation of Quality Improvement Committee(QIC)	When it is formed: How many meetings conducted:
4	Formation of Work Improvement Team (WIT)	Total number of WIT: Status of S1: S2: S3;
5	Select a focal person for QIC	Name:
6	Orientation on 5S of all service provider	How many orientation conducted:
8	Conduct Situation analysis based on FLI checklist	When last report of FLI( facility level Indicators) submitted:
9	Develop Action plan for 5S and start implementation	5S Implementation status:
10	Visualize S1,S2& S3 in facility	Whether all signage of 5S visible or not: Bring some image of S1, S2, S3
11	Identify the areas for community participation (specially focus to cleaning, security, and other support services)	Security support: Cleaning support: Others support:
12	Share the necessity after identification to the CSC meeting& Show your strong commitment for Quality Improvement	Mention three decision which has taken in community participation support committee(CSC) meeting: 1. 2. 3.
13	Develop action plan for Community participation	Is there any action plan :
14	Mobilize and regular communication with the CSC member	How many meeting conducted for CSC:
15	Introduction of Community score card	Whether it has introduced or not:
16	Introduction of Patient Participation Community	Whether the Patient participation community group

SI	Activities	Status ( With Description)
	Group(PPCG) approach	(PPCG) involved:
17	Status of Bank Account of CSC	Bank account is open: Amount of money deposited:
18	Role of Local Pourosova& Chairman:	Getting any support from Pourosova: Money: Manpower: Others;
19	Role of Local elite & others for community engagement;	How many persons are actively involved: What type of they are playing:
20	Type of initiative has taken from your side for Community Participation:	Mention 3 initiatives:
21	Challenge from Service providers for Community Participation:	Leadership: Motivation: Communication:
22	Challenge from CSC & community for Community Participation:	Motivation: Participation:

## Part 2

SI	Activities	Status
23	Address your innovative ideas for community participation a. Health Card for Maternal ( EOC) services	
24	Apnar doctor (Observation from the service recipients regarding service delivery)	
25	Performance award (Award for best performer)	
26	Establishment of Public Toilet	
27	Quarterly meeting with Press & Media	
28	Regular Health Education (OPD & IPD)	
29	Police post ( Security box)	
30	Provision of Safe drinking water	
31	Health services for senior citizen	
32	Morning Motivational Session ( For Service Provider	
33	Protected net for prevention waste throwing in the Window & corridor	