



## Quality Improvement Secretariat

Ministry of Health & Family Welfare

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### Checklist for IPC

1	<b>Hand hygiene</b>		
	<b>a. Hand wash arrangement (Structure)</b>		
	• Hand wash basin present	Yes/No	
	• Running water present	Yes/ No	
	• Soap available	Yes/ No	
	• Six step poster	Yes/ No	
	<b>b. Hand wash process</b>		
• Hand wash done before /after (Touching patient/ procedure/touching surrounding/contacting body fluid)	Yes/ No		
• Hexisole rub done before patient examination	Yes/No/NA		
2	<b>Sterilization</b>		
	<b>a. Structure</b>		
	• Autoclave is present	Yes/ No	
	• Autoclave is functional	Yes/ No	
	• Autoclave has no leaks	Yes/ No	
	• Door seal is in good condition	Yes/ No	
	• Autoclave manual is available at autoclave room	Yes/ No	
	• Autoclave user log present		
	• Boiler is present	Yes/ No	
	• Boiler is functional	Yes/ No	
	• Indicator tap present	Yes/ No	
	• Wrapping linens are present	Yes/ No	
	• Drum is present	Yes/ No	
	• Decontamination bowl/ jar/ container present	Yes/ No	
	<b>b. Process</b>		
	• Decontamination of instruments done by soap water	Yes/ No	
	• Boiling done by maintaining temperature & time	Yes/ No	
	• Autoclaving done by maintaining pressure, temperature & time	Yes/ No	
	• Indicator tap attached on packs and drums	Yes/ No	
	• Autoclave log is used	Yes/ No	
3	<b>Sharp management</b>		
	<b>a. Structure</b>		
	• One way safety /sealed container present for keeping sharps	Yes/ No	
	• Needle crusher/ deforming hex present		
	<b>b. Process</b>		
• All sharps are kept in protected safety and sealed jar/	Yes/ No		

	container		
	<ul style="list-style-type: none"> <li>• Needles are destroyed/ deformed before keeping in jar/ container</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• All sharps are collected with highest care/ precaution using utility gloves</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• Sharps are finally disposed in designated pit</li> </ul>	Yes/ No	
<b>4</b>	<b>Spill management</b>		
	<b>a. Structure</b>		
	<ul style="list-style-type: none"> <li>• Spill covering gauze/ towels present</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• Readily accessible with spill covering gauze/ towel reserving container</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• Designated drum / containing for keeping soiled clothes</li> </ul>	Yes/ No	
	<b>b. Process</b>		
	<ul style="list-style-type: none"> <li>• Body fluid spills are covered as soon as possible (including vomit/ urine/ stool/cough/spit)</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• Soiled gauze/ towels are kept in a particular designated drum/container</li> </ul>	Yes/ No	
<b>5</b>	<b>Waste management</b>		
	<b>a. Structure</b>		
	<ul style="list-style-type: none"> <li>• Required colour bins with closed lids present at workplace</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• Infectious waste in robust containers with closed lids</li> </ul>		
	<ul style="list-style-type: none"> <li>• Bin carrying cart present</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• 3 pits (Red/ Yellow/ Black) present for final disposal within hospital area</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• All PPE available</li> </ul>	Yes/ No	
	<b>b. Process</b>		
	<ul style="list-style-type: none"> <li>• Wastes are segregated at workplace</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• Waste filled bins are carried to pits by cart</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• Wastes are moved out to distant spot / doing burial following SOP</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• Infectious sharps waste are kept in puncture proof container</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• Waste bins are filled no more than 2/3 full</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• Sharp bins are filled no more than 2/3 full</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• Waste management workers are vaccinated</li> </ul>	Yes/ No	
<b>6</b>	<b>PPE (Personal protective equipment)</b>		
	<b>a. Structure</b>		
	<ul style="list-style-type: none"> <li>• PPE items are present as per need of workplace</li> </ul>	Yes/ No	
	<b>b. Process</b>		
	<ul style="list-style-type: none"> <li>• Gloves are used</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• Masks are used</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• Caps are used</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• Gowns are used</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• Trouser are used</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• Mackintoshes are present</li> </ul>		
	<ul style="list-style-type: none"> <li>• Gum boots ( Rubber shoes) are used</li> </ul>	Yes/ No	
	<ul style="list-style-type: none"> <li>• Goggles are used</li> </ul>	Yes/ No	