

**Reporting Template for the Responsible developing partner**

Name of the Reporting Person:

District:

Reporting Period:

1. Name of the Reported facility
2. Date of Last QIS meeting
3. Date of sending the last meeting minutes
4. Major Decision taken in QIC ( Major three decision )
5. Previous decision taken in QIC ( Mention three previous decision)
6. Present status of previous decision
7. Review the status of previous decision
8. Status of leadership : ( Mention the initiatives of president /Member secretary of the committee)
9. Status of 5S ( S1/S2/S3 ) :
10. Major Decision taken in Community Support Committee (CSC) ( Major three decision )
11. Previous decision taken in CSC ( Mention three previous decision)
12. Present status of previous decision(CSC)
13. Review the status of previous decision(CSC)
14. Status of Quality Improvement training ( Type of training : duration; participants : content: Outcome)
15. Presence of QI coordinator
16. Status of patient satisfaction survey:
17. Meeting refreshment
18. Meeting Minutes preparation status :
19. Challenges:
20. Comments for further improvement