



Quality Improvement Secretariat (QIS)
Health Economics Unit (HEU)
Ministry of Health and Family Welfare (MOHFW)

Minutes of weekly meeting:

Date: 03-04-2019

Venue: QIS Office Room

Attendee:

1. Dr. Md. Aminul Hasan
2. Dr. Md. Tajul Islam
3. Dr. Md. Harun Or Rashid
4. Dr. Pranab Kumar Roy
5. Dr. Md. Hafijul Islam
6. Dr. Mohammad Afzalur Rahman
7. Sayed Aktaruzzaman

Decisions:

SL	Decisions	Time frame	Responsibl
1	Meeting with Creative Media regarding MPDSR video clip preparation (at DGHS, 4 th Floor)	07/04/2019 at 3:00 pm	Dr. Hafij
2	6 th Video conference (at EPI conference room)	After 20/04/2019	Dr. Hafij
3	EMEN Coordination Meeting (at DGHS, 4 th Floor)	08/04/2019 at 3:00 pm	Dr.Hafij
4	Meeting on clinical mentorship communication module (at DGHS, 4 th Floor)	10/04/2019	Dr.Hafij
5	EMEN assessment tool finalization and orientation (at DGHS, 4 th Floor)	15/04/2019 at 10:00 am	Dr.Hafij
6	Advocacy (with QI Committees) for Sylhet and Khulna divisions in Dhaka	17/04/2019	Dr. Tajul
7	EMEN review workshop for BMGF supported doctors from Kurigram (HEU conference room)	18/04/2019 at 10:00 am?	Dr.Hafij
8	EMEN module finalization (at OGSB)	Date is to be confirmed	Dr. Hafij
9	UHC reform	18/04/2019	Dr. Hafij
10	National QI Committee (NQIC) Meeting	25/04/2019 at 10:00 am	Dr. Harun
11	Advocacy (with QI Committees) for Sylhet and Khulna divisions in Dhaka	17/04/2019	Dr. Tajul
12	Advocacy (with QI Committees) for Chittagong divisions (To be done in Chittagong in 2 batches)	23/04/2019 - 24/04/2019	Dr. Tajul
13	3rd planning meeting regarding Zero maternal death initiative in Moulavibazar (at QIS Meeting Room)	After reviewing budget	Dr. Hafij
14	Zero maternal death initiative dissemination meeting in different upazillas of Moulavibazar	After reviewing budget	Dr.Hafij Dr.Afzal
15	OT focused PDCA to prevent SSI in DMCH, SSHMCH, Mugdha MCH, ENT institute and Kurmitola GH.	Done at DMCH and ShSMCH	Dr. Harun Dr. Tajul



16	Training on Autoclave by NEMEMW&TC	22/04/2019 - 04/05/2019	Dr.Hafij Dr.Afzal
17	DMCH premises WIT formation and coordination meeting	10/04/2019 at 10:00 am	Dr.Hafij
18	Initial process for revision of National QI strategic planning (formation of review committee and call the first meeting)	28/04/2019	Dr. Harun
19	Introduction of Safe Surgery Checklist in 10 MaMoni Districts	April	Dr. Tajul
20	TOT on 5S for SYlhet and Khulna divisions (for district resource pools and District QI team) to be done in Dhaka	06/05/2019 – 07/05/2019	Dr. Harun Dr. Tajul
20	TOT on 5S for Chittagong divisions (for district resource pools and District QI team) to be done in Chittagong	14/05/2019 – 15/05/2019	Dr. Harun Dr. Tajul
21	Implementation of 5S at targeted facilities in Chittagong, Sylhet and Khulna divisions	May	Dr. Harun Dr. Tajul